



Directions for taking the School Climate Survey

The Link below will bring to the School Climate Survey. You can copy this URL to send to all stakeholders.

https://montanaopi.sjc1.qualtrics.com/jfe/form/SV_42UBykmSeY1XOyG

1. When the School Climate Survey is first opened, there will be some preliminary questions to get each stakeholder to the right set of survey questions.
2. Please show your students which survey to take either the grades 3-8 or grades 9-12. The questions are worded differently for each grade band.
3. The Scale is graded as follows:
 - 1=**Strongly Agree**
 - 2=**Agree**
 - 3=**Neutral** (*I don't have strong feelings one way or another*)
 - 4=**Disagree**
 - 5=**Strongly Disagree**
4. Each district will independently determine the window of time responses will be accepted. The district should communicate the response deadline to all stakeholders.
5. Once the district closes the window of accepting survey's, the District Superintendent will go to [School Accreditation](#) and click on the School Climate Survey and click on [Request District School Survey Results](#).
6. Once the request has been made, please allow 1-2 weeks to get your district and school results.
7. OPI will send District Superintendents results via the Montana File Transfer Service. Please follow the link in the email to download your results. Results will be available for 15 days in MT File Transfer Service before it is no longer available.

Additional Information and Suggestions

1. Parents/Caregivers with children in more than one school, have the option to fill out a survey for each school.
2. If there is more than one child at the same school, complete only one survey.
3. To get parents and caregivers to participate, Set up some laptops on a table at events.
4. Set up a time for classes to take at the same time.
5. Set up a time for staff to take the 20-question survey at a staff meeting.